

## ACTIVITY & INTEREST GROUPS (SEE COMMITTEES BELOW)

**Bocce**: Meets weekly during spring, summer and fall to play at one of the area bocce courts.

**Book Club**: A group of members who choose, read, and gather to discuss certain books.

**Bridge**: Finds weekly area bridge games for members to join, especially ones organized by Summit Area Bridge at Faith Lutheran Church in New Providence, and virtual games online.

**Canoeing & Kayaking**: Organizes kayak & canoe outings in the rivers and lakes of New Jersey.

**Career Mentoring**: A group of members who reach out to local high school and community college students to offer advice about career opportunities in their areas of expertise.

**Chess**: Meets weekly to play Chess (except during the summer).

**Financial and Investment Group (FIG)**: A discussion group of members who learn from one another about the economy, business, and investing. Typically, members prepare presentations.

**Fishing**: Organizes fishing trips for Old Guard members, both saltwater & fresh.

**Golf**: Organizes weekly golf outings, weather permitting, at the Summit Municipal pitch-and-putt course (the "Muni"), and occasionally at area 18-hole golf courses.

**Hearing Improvement Group (HIG)**: A discussion group of members who exchange information about ways to mitigate hearing difficulties. Also advises the A-V Committee on hearing-assist technology in our meeting venue.

**Reminiscences**: Meets once a month to hone the story-telling skills of participants and to enjoy sharing reminiscences that can range from a moment in time to a broad period of time.

**Science & Math Interest Group (SMIG)**: Discusses topics in pure & applied science, and mathematics within such fields as science, technology, engineering, medicine, economics, and finance. Typically, a member prepares a presentation followed by Q&A.

**Sports Forum**: Gathers periodically to chew the fat about professional and college sports, teams, and players, both current and historical.

**Technology User Group (TUG)**: Discusses the use & maintenance of personal computers, tablets, and smart phones. Also covers computing and information technology issues and developments more broadly.

**Timely Topics**: Discusses topics of timely public interest, in a setting conducive to constructive feedback, general discussion, and full audience participation.

**Trips & Theater**: Organizes trips for members and their guests, including visits to places of interest, resorts, sightseeing venues, museums, restaurants, and theatrical productions.

**Tuesday Lunches**: Following weekly Old Guard meetings, some members join informally for lunch at area restaurants such as the Prestige Diner, Old Glory, Chimney Rock, Delicious Heights, and the Stirling Hotel. (Also see **Wed Zoom Chat** below.)

**Walking**: Gatherings to hike and walk with other Old Guard members and their guests at interesting venues in the region, often followed by lunch at a nearby restaurant.

**Wed Zoom Chat**: A group of members who meet online for conversation on Wednesdays at noon.

## SUPPORT COMMITTEES (SEE INTEREST GROUPS ABOVE)

**Audio & Visual Aids (A-V)**: Maintains and runs the necessary audio and video equipment for Tuesday morning meetings. A Zoom team hosts online virtual meetings.

**Auditing**: Reviews and audits financial statements, records and accounts kept by the Treasurer and any Committee that has a separate bank account, and Old Guard's digital assets.

**Birthdays**: At the last full Tuesday meeting each month, a member of the Birthday Committee honors those members who have birthdays the following month.

**Bulletin**: Prepares and distributes a monthly Bulletin with program listings and other information of general interest to Old Guard members.

**By-Laws & Procedures ("Blue Book")**: Maintains the By-Laws and Procedures Manual (aka the Blue Book), proposing changes and updates for the Council to approve and implement.

**Certificates**: Prepares Old Guard certificates expressing gratitude for services to Old Guard for presentation to individuals, including speakers and Monthly Program Chairs.

**Coffee Service**: Supplies coffee or other suitable beverages or snacks before Old Guard meetings to facilitate conversation and fellowship.

**Council**: Has final authority in establishing policies and approving budgets and expenditures. **Comprises** The Director, Vice Director, Corresponding Secretary, Recording Secretary, Membership Chairman, Treasurer, Historian, the immediate Past-Director and three Members-at-Large who advise the Director.

**Council Associates**: Several members ready to cover for certain key Council positions, when called upon.

**Database & Directory**: Maintains the database of members and other information such as members' participation in activity & interest groups and committees, and produces this annual Directory.

**Historical**: Maintains custody of the archives, records and all other historical matter collected over the years. Supplies short historic remembrances for the monthly bulletin. Chaired by the Historian.

**Hospitality**: Greets members and guests as they arrive for Old Guard meetings and manages the physical facilities (e.g., chairs and tables) to improve the experience for all.

**Humor**: Provides 3-5 minutes of jokes or other humor near the beginning of each Tuesday general meeting.

**Insurance**: Assesses potential liabilities during the pursuit of Old Guard activities. Reviews in-force insurance policies and recommends any changes to the Council.

**Ladies Day**: Arranges a special annual luncheon for the enjoyment of Old Guard members and their ladies that is worthy of being billed as the premier social event of the year.

**Membership**: Recruits and processes new members and maintains a current membership roster in coordination with the Database and Directory Committee.

**Music - Pianist and Chorus**: Leads a short program of group singing at the beginning of each Tuesday general meeting. Also offers occasional musical interludes to start virtual meetings.

**Nominating**: Recruits and recommends candidates for election as Director, Vice Director and Trustees.

**Outreach**: Places phone calls to sick, house-bound and long-absent members, and reports their status (as appropriate) at weekly meetings.

**Photography & Picture Gallery**: Takes photographs of Old Guard members at various activities. Supplies suitable photographs to the Website Committee for the Photos page.

**Picnic:** Plans, publicizes, and hosts an annual picnic for Old Guard members, typically in June.

**Program:** Provides programs and hosts invited speakers for the Old Guard's weekly plenary meetings. Comprises twelve Monthly Program Chairman supervised by the Vice Director.

**Public Relations & Publicity:** Posts upcoming program announcements in local media. Assists in the design and production of publicity materials as may be needed by Old Guard.

**Recognition Awards:** Selects and recommends to the Council candidates for Life Membership, the Unsung Hero award, and other awards.

**Transportation:** Arranges transportation for members who need rides to Old Guard meetings.

**Trustees:** Provide oversight of the Council to assure compliance with all applicable laws, regulations, and generally accepted standards of corporate governance, and that the group's assets are properly managed.

**Website:** Maintains a public website for Old Guard that features up-to-date program listings, general information about Old Guard, and photos: [www.SummitOldGuard.org](http://www.SummitOldGuard.org)